

Waiting room

You will stay in the waiting room until a security assistant comes to pick you up. The television is only operated by a member of staff.

Hall of visits

During the visit, you can order drinks and refreshments. You will wait at your table for someone to come and take your order.

There is a possibility to order telephone credit, as well as a gift voucher (each worth max. € 100) for the prisoner. The payment is done with the ladies in the visiting hall.

If you have a glass or individual visit, you can ask to order a gift voucher and/or telephone credit **before** the visit starts.

If you have any further questions, the staff is always happy to answer them.

End of visit

When you are back in the control zone, you will be allowed to pass through to the lockers in small groups. After emptying your locker, you hand over your key together with your paper badge. You will then get your ID back. To ensure that everything runs smoothly, we ask you to do this in a calm manner.

Goods/clothing

These can only be given indoors and outdoors with permission. The detainee must apply for this himself, the procedure takes a few days. You can contact the visiting service by telephone prior to your visit to ask if this permission is already in order not to take anything unnecessarily.

Bank transfers

You can transfer money for the detainee by bank transfer to the account below. You must state the name of the detainee in the communication slip.

IBAN : BE42 6792 0055 2954
BIC : GEBABEBB

From the 1st of September 2025 on, table and glass visits will happen without a reservation.

We will always start the inscriptions 1 hour before the start of each visit.

Arriving on time is a must.

20 minutes before the start of the visit, registration is irrevocably stopped. Even if there are still visitors in line.

We can never communicate information about the detainee's visitors on the phone. This is to protect the privacy of both the visitor and the detainee.



FOD Justitie – SPF Justice
DG Penitenciaire Inrichtingen
DG Etablissements pénitentiaires

Information

Brochure

for Visitors

December 2025

PRISON OF GHENT

NIEUWEWANDELING 89,
9000 GENT

TEL 09 234 65 00

INFOGEVANGENIS.GENT@JUST.FGOV.BE

IBAN : BE42 6792 0055 2954
BIC : GEBABEBB

Registration always starts 1 hour before the start.
Being on time is a must.
20 minutes before the start of the visit,
registration is irrevocably stopped, even if
 there are still people in line.

COMMUNAL AND INDIVIDUAL VISIT:

- Monday till Friday:

<u>Stop enrolling</u>	<u>Start of visit</u>	<u>End of visit</u>
12.55	13.15	14.15
14.10	14.30	15.30
15.55	16.15	17.15

- Saturday:

<u>Stop enrolling</u>	<u>Start of visit</u>	<u>End of visit</u>
09.10	09.30	10.30
10.25	10.45	11.45
12.55	13.15	14.15
14.10	14.30	15.30
15.25	15.45	16.45

- Sunday and bank holidays : only for defendant

Start enrolling: 08.15

<u>Stop enrolling</u>	<u>Start of visit</u>	<u>End of visit</u>
08.40	09.00	10.00

Undisturbed /Private visit

	<u>Stop enrolling</u>	<u>Start of visit</u>	<u>End of visit</u>
Monday	09.40	10.00	12.00
	12.40	13.00	15.00
	14.55	15.15	17.15
Tuesday	09.40	10.00	12.00
	12.40	13.00	15.00
	14.55	15.15	17.15
Wednesday	09.40	10.00	12.00
	12.40	13.00	15.00
	14.55	15.15	17.15
Thursday	09.40	10.00	12.00
	12.40	13.00	15.00
	14.55	15.15	17.15
Friday	09.40	10.00	12.00
	12.55	13.00	15.00
	14.55	15.15	17.15

Family visit:

	<u>Stop enrolling</u>	<u>Start of visit</u>	<u>End of visit</u>
Saturday	09.40	10.00	12.00
	12.40	13.00	15.00
Sunday	08.40	09.00	11.00
Sunday	13.10	13.30	15.30
Wednesday	12.40	13.00	15.00

Who can come to the visits?

Upon arrival, detainees can specify parents and partner.
 If they did this, a valid ID is sufficient.

Relatives by blood or marriage in the direct line, the guardian, the spouse, the legal or de facto cohabiting partner, own (step) children, brothers, sisters, (step) parents, uncles and aunts, (great) grandparents are admitted to visit the detainees after having demonstrated their capacity by means of an official document.

Other visitors (cousins, friends, etc.) are admitted to the visit with the prior authorisation of the director. The request for this must be made by the detainee himself on basis of the photocopy (front and back) of your identity card. You must address this copy to the detainee and send it by post, or leave it in the physical mailbox at the entrance. The Director may refuse permission to visit if the person concerned cannot demonstrate a legitimate interest or if there are individualised indications that the visit may jeopardise the maintenance of law and order or security.

Minors 16 or 17 years old

These minors who visit a detainee **who does not exercise parental authority and who are not accompanied by a person who exercises parental authority** must be in possession of an authorisation from a person exercising parental authority (signed letter of authorisation + copy of the parent's ID front and back) at **EACH visit**. These are not needed if you come to visit your own mother or father.

Minors under the age of 16

They must always be accompanied by a parent or an adult who has obtained the permission of the parents or guardian. Exceptionally, the director may grant a derogation

Access to the visit

As a general rule, everyone who visits must be in possession of **an official identity document** (a document issued by an official institution that proves the identity of the visitor and shows a photo of the visitor. E.g. identity card, travel pass, driving licence, certificate of loss...).

For **minors under 12 years of age**, it is not required that the identity document contains a photo. The so-called child pass or the ISI card are sufficient. From the 1st of June 2025 this is a digital form, you will have to present a copy on paper. All other ID documents have to be an original. Copy's or digital forms are not allowed as a form of ID.

Registration visit

If you are not admitted to the visit, you have the option of leaving a written message. You ask about this at the registration desk.

Penitentiary control

Allowed items: **NO CASH!**

- Debit card (no Visa nor MasterCard)
 - Paper handkerchiefs
 - Sanitary napkins... etc.
 - For baby's:
 - Max 2 nappy's
 - Filled bottle -milk powder already dissolved
 - 1 jar of baby food not yet opened, in original commercial packaging + spoon
 - Wet wipes
 - Pacifier, bib, tetra cloth
- This baby equipment can all be taken to the visit in a transparent bag.

Strollers can be left either through the doorman in the courtyard or at the entrance hall at your own risk. These must be completely empty (no bags, no toys, no groceries...).

You must also undergo a penitentiary check yourself.

All pockets of your clothing must be empty. The contents and all metal objects are placed in a container. What is not allowed can be stored in a locker. However, the number of lockers is limited, so leave as much as possible at home or in the car. Also, avoid carrying large handbags or backpacks as much as possible. Then you walk through a metal detecting porch.

If you continue to give a signal (3 x) you will be denied access. Your objects and jacket go through the RX device for checking.

If you are a wearer of a prosthesis or you are a wheelchair user, you must be able to present a medical certification at each visit.

As a wheelchair user, there is an adapted procedure of Control.
 U can use your own medical devices after control of these Devices.

